



**Ministry of Fisheries and Livestock, Bangladesh
Department of Fisheries (DoF)**

Sustainable Coastal and Marine Fisheries Project (SCMFP)

**Terms of Reference
for
Project Management Specialist
Individual Consultant**

1. Background

Bangladesh's physical and cultural characteristics and the livelihoods of nearly 165 million people are defined by the Ganges-Brahmaputra-Meghna delta—the world's largest, most densely populated delta, and one of the richest in aquatic resources. Bangladesh has progressed in reducing extreme poverty and boosting shared prosperity, with poverty incidence (based on international US\$ 1.90 per capita/day poverty line and measured using the Purchasing Power Parity exchange rate) declining from 44.2 percent in 1991 to 13.8 percent in 2016. GDP has grown above the average for developing countries, averaging 6.5 percent per year since 2010, and reaching 7.24 percent in 2017,¹ driven mainly by the manufacturing and service sectors.

Recognizing the country's land resource limits and in the face of increasing soil salinity and other climate-related threats, the Government of Bangladesh (GoB) regards coastal and marine fisheries as a new source of growth. Fisheries are vital for Bangladesh's food supply and food security and are central to the livelihoods of millions of fishers and stakeholders along the production chain. The sector comprises three subsectors: aquaculture (56 percent of total production), inland capture fisheries (28 percent), and marine and coastal capture fisheries (16 percent), with total sector value estimated at US\$ 3.68 billion. As in most other developing countries, Bangladesh's coastal and marine fisheries economic model continues to be driven by targeting ever-increasing volumes, despite the current lack of stock data to back up the expansion.

With these background and challenges, and also taken into consideration of the positive results from DoF efforts to improve management of the iconic Hilsa fishery, the Ministry of Fisheries and Livestock proposes Sustainable Coastal and Marine Fisheries Project to implement through ten-twelve-year fisheries program with the support of the World Bank in two phases. These programs offer a significant opportunity to contribute to targets of Vision:2021, 7th Five Plan (2016-2020), Country Partnership Framework's (CPFs) Focus Areas: growth and competitiveness, social inclusion and climate and environment management. SCMFP has provision for building fishing community institutions, facilitate business development and promote market linkages for alternative livelihoods to support livelihood transformation of 54,000 fishers' households including 25% of women in 450 coastal villages spread over in 45 Upazilas of 13 districts.

For the First Phase of the project, the Government of Bangladesh has received an IDA Credit of US\$240 million equivalent for a period of 5 years. The Department of Fisheries (DoF) under the Ministry of Fisheries and Livestock (MoFL) is the lead program implementation agency with direct implementing responsibilities for project activities estimated at US\$188 million.

Overall objective of SCMFP

The overall objective of the project is to explore *greater economic opportunity from coastal and marine fisheries resources, while promoting sustainable management of fisheries stocks and environment to reduce poverty and improve livelihoods of the coastal community.*

Specific objectives

- a) To strengthen stock surveys and assessment program for shrimp, demersal and pelagic stocks in the EEZ;
- b) To build and enhance capacity of DoF and relevant public research agencies to conduct science-based stock conservation and management to promote Blue Economy;
- c) To develop mechanisms for effective implementation of Monitoring Control and Surveillance (MCS) for the artisanal and industrial fisheries;

¹ World Bank. (2017). DataBank. At <http://data.worldbank.org/country/bangladesh?view=chart>

- d) To develop infrastructure and create production facilities for coastal belt fisheries (capture and culture);
- e) To up-scale cluster farming for shrimp to disseminate best lessons learned from cluster farming approaches;
- f) To strengthen community led fisheries management and transform livelihoods in poor fishing communities by access to recovering fish stocks and reducing dependence on fishing;
- g) To develop National Marine Fisheries Management Plans for sustainable harvest of fisheries resources;

Project Beneficiaries

The primary target group of direct project beneficiaries are the fishermen and poor fisheries-dependent households and smallholder aquaculture producers in 16 coastal districts. The project will support the establishment and empowerment of community co-management associations that can make decisions on fisheries management and enable the fisheries-dependent poor to adopt supplementary and alternative livelihoods. The project will also directly benefit GoB agencies that will use the MCS systems financed by it (DoF, Coast Guard, Chattogram, Port Authority, Bangladesh Police, and Bangladesh Customs). Dedicated attention is given to supporting women and youth empowerment as a precondition for the interventions’ success and sustainability. Increased institutional capacity and sector investments are designed to enable gender sensitive and socially inclusive growth.

Project’s Components

The SCMFP Phase I project components will support GoB in designing, establishing, and effectively operating fisheries management systems for sustainable utilization of coastal and marine fishery resources. Phase I project has four components as outlined below.

Proposed Project Components	Proposed Sub-components
COMPONENT 1: Enabling Sustainable Fisheries Sector Investments and Growth	<ul style="list-style-type: none"> ▪ Subcomponent 1.1: Stock assessment and development of national fishery management plans ▪ Subcomponent 1.2: Enabling investments in sustainable fisheries ▪ Subcomponent 1.3: MCS development for IUU reduction
COMPONENT 2: Improving Infrastructure and Production Practices	<ul style="list-style-type: none"> ▪ Subcomponent 2.1: Infrastructure improvements for capture and culture fisheries ▪ Subcomponent 2.2: Value chain and food safety ▪ Subcomponent 2.3: Boosting coastal aquaculture productivity
COMPONENT 3: Community Empowerment and Livelihoods	<ul style="list-style-type: none"> ▪ Subcomponent 3.1 Fishing community institutions and alternative livelihoods development ▪ Subcomponent 3.2 Business development and market linkages for alternative livelihoods
COMPONENT 4: Project Management	

2. Objective of the Assignment

Because of the project size and diverse nature of activities, the PMU will have to perform large number of tasks through directly hired consultants, out sourced consulting firms and co-implementing agency using various cost centers of DoF throughout the coastal regions of the country. The overall objective of this assignment is to assist the PMU, SCMFP in the management and co-ordination for successful implementation of the project activities in achieving the objectives as stipulated in Phase 1 of the project.

3. Scope of Services, and Tasks

The Project Management Specialist will work as member of the PMU, SCMFP to support implementation of the project under the supervision of the Project Director. The scopes of the services of the consultant includes, but not limited to:

- Assist Project Director for overall management and monitoring of the project activities;
- Coordinate day-to-day the project activities and ensure compliance with procedures and smooth and quality implementation;
- Coordinate and Oversee the activities of PMU consultants (individual consultants, consultant firms and NGOs) and ensure monitoring progress and review of their work programs;
- Assist in organizing monthly meetings with the various project teams for stocktaking and effectiveness;
- Co-ordinate and facilitate for updating record and registers of the PMU;
- Assist PMU in preparing annual work plans, progress reports (Financial & Technical) for submission to the Project Director for reporting to Project Implementation Committee (PIC) and Project Steering Committee.;
- Assist and coordinate PMU in preparing Working Papers, Meeting Minutes and Presentations
- Prepare and distribute consolidated, periodic reports of the project teams and consultants to the relevant government and other participating institutions, including the semi-annual and annual reports to the World Bank, reflecting: (i) the status of implementation progress, problems encountered, corrective actions needed, rationale for actions; (ii) disbursement of each project component and estimated costs of completion; (iii) the project result framework;
- Assist the Project Director to prepare project progress reports two weeks prior to each World Bank Implementation Review mission;
- Prepare and Facilitate the World Bank supervision missions and ensure PMU Official's inputs are delivered in a timely manner as requested;
- Ensure proper implementation of environmental and social safeguards according to the agreed Environmental and Social Management Framework (ESMF);
- Ensure adequate level of due diligence in the field level implementation of safeguard training & activities through regular monitoring and consolidating updated reports on various plans produced under safeguards and share with IDA bi-annually.
- Produce quarterly monitoring and implementation progress reports of project;
- Facilitate the preparation of the World Bank standard Project Implementation Completion Report (ICR); and
- Carry out any other relevant tasks that may be assigned by the Project Director as and when required.

Transfer of knowledge (training) where appropriate

The Project Management Specialist will be involved in ensuring that all training and capacity building activities including periodic progress reports are prepared and submitted in time to PD. Will work with PMU and other DoF Officials Responsible for the PMU staff training to maintain adequate staff capacity and skills;

4. Contribution in deliverables:

- Assist PMU in timely preparation and submission of relevant I reports

- Guide and assist PMU in preparing working paper and meeting minutes
- Provide support and facilitate to PMU in preparing relevant communication documents
- Annual work plan and budget, procurement plan, and progress report

5. Profile of the Consultant

(i) Required qualifications:

- Post-Graduate Degree in Fisheries/Marine Science/Natural Resource Management/Aquatic Resource Development/ or any other relevant subjects.
- Working experience in capacity building of organization and institution will be preferred.
- Experience of implementing GoB/donor/World Bank funded projects will be added qualification.
- Minimum 15 years of working experiences in GoB or Natural Resources Management Organization.
- Demonstrated capacity to work in a team environment;

(ii) Preferred qualifications

- Previous experience in developing and/or implementing development projects;
- Very good inter-personal skills and demonstrated ability to engage and work with local communities;
- Proven ability in oral and written communication and networking, negotiations and mediation
- Excellent working knowledge of English & Proficiency in computer application and information technology;
- Experience in carrying out meetings, workshops, seminars, and consultations with main categories of stakeholder at national and local levels and organizing environmental and social safeguards training workshops/seminars.
- Experience in relevant field with IDA funded project will be an advantage;

6. Selection Method

The consultant will be selected following the Selection of Individual Consultants method as set forth in the World Bank Procurement Regulations for IPF Borrowers, July 2016 revised November 2017.

7. Duration of Assignment

The initial duration of this assignment is 50 months, subject to a 12-month probation period. The duration of the assignment may be further extended or reduced subject to program needs and consultant performance.

8. Data, Personnel, Facilities and Local Services to be Provided by the Client

The PD will arrange all necessary information relevant to the consultant to fulfill this assignment. Personal office space and necessary logistical supports will be provided from the project.

9. Institutional Arrangement

The Project Management Specialist will be based at the PMU, BSCMFP in Dhaka and will report directly to the Project Director. The incumbent will work closely with other consultants working at the PMU and

departmental officials. The consultant is expected to undertake the activities (scope of services) mentioned in the ToR in order to achieve the stated objectives. Under this consultancy travels are being envisaged. However, travels necessary for the exigencies of services to achieve the desired objectives, may be undertaken but with prior permission of the PD, PMU and in such cases daily subsistence allowance (DSA) as per contract signed and the actual costs for travel will be reimbursed.

The deliverables will be submitted on time by the consultant to the PD, SCMFP Project, DoF, Matshya Bhaban, Dhaka-1000, Bangladesh.